

HEAD COACH

St.Helens Swimming Club

JOB DESCRIPTION : HEAD COACH

JOB TITLE: Head Coach

ACCOUNTABLE TO: Club Committee

ADDITIONAL REQUIREMENTS: CRB Check through St.Helens ASC.

QUALIFICATIONS: Normally hold (or working towards) ASA Club Coach Certificate.

Minimum Requirement: ASA Teacher (NVQ 2)

SKILLS REQUIRED:

- Ability to motivate Swimmers and Volunteers.
- Show an appropriate level of technical knowledge.
- Good time management, ability to use time efficiently and effectively.

MAIN DUTIES

- 1.** To provide a multi-skilled teaching programme which enables children to achieve their full potential.
- 2.** Develop and update, with the help of the assistant coaches, a quality annual programme of coaching and competition which is planned and effectively delivered based on the LTAD.
- 3.** To openly communicate the teaching programme objectives to all the clubs members.
- 4.** Allocate swimmers to squads and squads to available water time.
- 5.** Ensure that training schedules are prepared for the squads, and that you and your assistant coaches are allocated to each session.
- 6.** Implement a reward scheme for all members based on the current ASA model. Include Water Skill awards, ASA Challenge awards, National Teaching Plan Levels 1 - 12, Distance and Speed Awards. Ensure all first time competitors for the club have achieved the ASA Competitive Start Award.
- 7.** Organise with support from the Team Manager, Competition Secretary & Assistant Coaches, the club team to represent the club in competitions and galas.
- 8.** Organise regular coaches meetings in which the sharing of knowledge and expertise, as well as swimmer development, is central to the meetings. Minute and feedback to the Committee.
- 9.** Actively encourage all Assistant Coaches to obtain and maintain an ASA qualification.

- 10.** Attend all appropriate competitions.
- 11.** Be aware and understand the facility Emergency Action Plan and Normal Operating Procedures (EAP & NOP). Ensure all Assistant Coaches and poolside Club Helpers are fully aware of the EAP & NOP.
- 12.** Ensure that a healthy and successful partnership is formed and maintained with our partners, this includes other local swimming clubs and St.Helens Council Sports Development.
- 13.** To attend a minimum of 50% of committee meetings per year
- 14.** It is desirable that all coaches hold professional indemnity to cover their coaching role through membership of ASA/IOS/BSCTA/NASC or similar.
- 15.** To ensure that the Club achieves and maintains the standards required for Swim21 accreditation.
- 16.** To follow and promote the ASA Code of Ethics.
- 17.** To follow and promote the Clubs Code of Conduct.
- 18.** To follow and promote the ASA Child Protection policy.

Time Commitment: Minimum X hours per week + attendance at Galas and meetings